

A meeting of the **CABINET** will be held in **ROOM 01A, CIVIC SUITE, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 13 DECEMBER 2012** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

APOLOGIES


Contact
(01480)

4. UPDATE 2013/14 BUDGET AND MEDIUM TERM PLAN (Pages 1 - 32)

To consider a report by the Head of Financial Services.

S Couper
388103

A copy of the report – Controllable Budgets by Budget Holder has been circulated separately to the Agenda.

Dated this 13 day of December 2012



Head of Paid Service

Notes

A. Disclosable Pecuniary Interests

(1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*

(2) *A Member has a disclosable pecuniary interest if it*

(a) relates to you, or

(b) is an interest of -

(i) your spouse or civil partner; or

(ii) a person with whom you are living as husband and wife; or

(iii) a person with whom you are living as if you were civil partners

and you are aware that the other person has the interest.

(3) *Disclosable pecuniary interests includes -*

(a) any employment or profession carried out for profit or gain;

(b) any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);

- (c) any current contracts with the Council;*
- (d) any beneficial interest in land/property within the Council's area;*
- (e) any licence for a month or longer to occupy land in the Council's area;*
- (f) any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
- (g) a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

B. Other Interests

(4) If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.

(5) A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -

(a) a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or

(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association

and that interest is not a disclosable pecuniary interest.

Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntingdonshire.gov.uk /e-mail: if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (under Councils and Democracy).

If you would like a translation of
Agenda/Minutes/Reports or would like a
large text version or an audio version
please contact the Democratic Services Manager

and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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CONTROLLABLE BUDGETS BY BUDGET HOLDER

2013/14 BUDGET and MTP 2014 to 2018

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Key Type of variation
Rephasing
Saving
Net Nil
Transfers (net nil)
Extra Cost
Revenue to Capital
Technical

December 2012

Managing Directors and Corporate Office.

Budget Holders: Malcolm Sharp, Terry Parker and Helen Donnellan

KEY POINTS

Estates (Industrial and Commercial Units)

A review of the operation of the service and the return on individual properties is underway and due to be completed in December. This may well lead to savings but it may not be possible to identify these sufficiently accurately for them to be included in the February Budget/MTP report.

In the meantime some adjustments are needed based on current information. Income from the New Industrial Units at St Ives is lower than anticipated (£28k) due to a general decline in the demand for office space. There is also a minor adjustment on the Creative Industries Centre at St Neots (£3k).

Savings

The target was £270k saving which was allocated to various budget holders and the unallocated section at the end of this annex last year. The overall result is that savings will be £89k ahead of target this year but that the overall target may be missed by £16k per year in 2014/15 onwards. However provision has been retained to allow any necessary improvements to the management of Estates that emerge from the above review. If the sum reserved turns out to be more than needed then there will be a further saving.

Pay Review

There is provision included for the additional cost of LGSS supporting the Council in the Pay Review. It is too early to take any view on what the financial impact of the review will be but it should be noted that there may be additional costs due to increases in some people's pay whilst other people's current pay would still be protected for whatever period is agreed. Consideration should therefore be given to the inclusion of a "risk item" to cover such a cost.

EXTRA COSTS

The budget for Town Centre Partnerships was only £40k per year so it has not been possible to save the targetted £60k.

The introduction of the HR/Payroll contract with LGSS is based on a five year fixed price contract which gives some extra cost initially but this effectively reduces (as shown) due to the impact of ongoing inflation.

SAVINGS

Ongoing Corporate Office Savings of £11k have been identified.

The reduction (£25k) in the need to provide cover for staff side representatives has been brought forward to 2014/15 because the Pay Review will be completed in 2013/14.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Managing Directors and Corporate Office																							
Management Units	Managing Directors	363	363	363	363	363	363	363															
	2012/13 Budget and MTP	363	363	363	363	363	363	363															
	DRAFT 2013/14 Budget and MTP	363	363	363	363	363	363	363															
Planning	Economic Development	150	150	150	150	150	150	150															
	# Town Centre Partnerships - reduced funding	-40	-40	-60	-60	-60	-60	-60															
	2012/13 Budget and MTP	110	110	90	90	90	90	90															
	# Town Centre Partnerships - reduced funding			20	20	20	20	20															
	DRAFT 2013/14 Budget and MTP	110	110	110	110	110	110	110															
	Community initiatives	37	37	37	37	37	37	37															
2012/13 Budget and MTP	37	37	37	37	37	37	37																
DRAFT 2013/14 Budget and MTP	37	37	37	37	37	37	37																
Corporate Services	Corporate Management	59	59	59	59	59	59	59															
	2012/13 Budget and MTP	59	59	59	59	59	59	59															
	DRAFT 2013/14 Budget and MTP	59	59	59	59	59	59	59															
ω	Non-Distributed Costs (historic pensions increase)	223	223	223	223	223	223	223															
	2012/13 Budget and MTP	223	223	223	223	223	223	223															
	DRAFT 2013/14 Budget and MTP	223	223	223	223	223	223	223															
Management Units	Corporate Office MU	1,188	1,188	1,188	1,188	1,188	1,188	1,188															
	# Back Office - Reorganisation (part)	-45	-45	-45	-95	-95	-95	-95															
	2012/13 Budget and MTP	1,143	1,143	1,143	1,093	1,093	1,093	1,093															
	# Back Office - Reorganisation (part)		-120	-65	-15	-15	-15	-15															
	Corporate Office Saving		-11	-11	-11	-11	-11	-11															
DRAFT 2013/14 Budget and MTP	1,143	1,012	1,067	1,067	1,067	1,067	1,067																
Internal Services	HR & Payroll	256	256	256	256	256	256	256															
	# Back Office - Reorganisation (part)	-5	-5	-5	-5	-5	-5	-5															
	1001 Cover for Staff Side Representatives	50	50	50	50	25	25	25															
	2012/13 Budget and MTP	301	301	301	301	276	276	276															
	1008 HR & Payroll Outsourcing		38	17	5	-8	-21	-3															
	1007 Pay Review		13	15																			
	1001 Cover for Staff Side Representatives				-25																		
DRAFT 2013/14 Budget and MTP	301	352	333	281	268	255	273																

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Planning	Economic Development (Estates)	-1,566	-1,566	-1,566	-1,566	-1,566	-1,566															
	239 New Industrial Units			-28	-28	-28	-28															
	657 Creative Industries Centre, St Neots					-3	-3															
	2012/13 Budget and MTP	-1,566	-1,566	-1,594	-1,594	-1,597	-1,597															
	239 New Industrial Units		19	39	34	28	28															
	657 Creative Industries Centre, St Neots					3	3															
	509 Industrial Estate Repairs								8													
	DRAFT 2013/14 Budget and MTP	-1,566	-1,547	-1,555	-1,560	-1,566	-1,566		8													
	2012/13 Budget and MTP	670	670	622	572	544	544															
	VARIATION		-61	15	8	17	4		8													
	DRAFT 2013/14 Budget and MTP	670	609	637	580	561	548		8													

Legal and Democratic Services.

Budget Holder: Colin Meadowcroft

EXTRA COSTS

The provision for elections has been reviewed and adjusted to reflect the fact that there are more polling stations required in two of the three District Council election years than in the third year. The fourth year continues to show a saving as there is a County election but no District elections that year. There are also some minor adjustments to the costs of electoral administration.

SAVINGS

- Higher savings predicted from increased charges and reduced costs in licensing.
- Removal of remaining Twinning budget (£2k).
- Partial reduction in the provision for external support for Overview and Scrutiny Panels due to experience showing it is not needed (£6k).
- Following a review there have been savings and deferrals of the cost for replacing Document Centre equipment and MFDs.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2017	2013	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Legal & Democratic Services																							
Environmental Services	Environmental Health (Licensing)	-288	-288	-288	-288	-288	-288																
#	Licensing - efficiency and higher charges	-7	-7	-14	-21	-28	-28																
	2012/13 Budget and MTP	-281	-281	-288	-295	-302	-302																
#	Licensing - efficiency and higher charges	-32	-40	-21	-14	-14	-14																
	DRAFT 2013/14 Budget and MTP	-281	-313	-328	-316	-316	-316																
Corporate Services	Democratic representation	507	507	507	507	507	507																
825	Members Allowances Review				4																		
826	Electoral Administration Act			-6	-6	-6	-6																
885	District Council Elections - No elections every 4th year			-73			-73																
	2012/13 Budget and MTP	507	507	428	505	501	428																
	826 Electoral Administration Act			-2	3	1	6	1															
	Twinning		-2	-2	-2	-2	-2																
	Overview & Scrutiny Panels		-6	-6	-6	-6	-6																
	885 District Council Elections - No elections every fourth year			10	10																		
	DRAFT 2013/14 Budget and MTP	507	499	418	510	504	499	421															
Internal Services	Document Centre	507	507	507	507	507	507																
380	Replacement Printing Equip.							70	70				208										
894	Replacement Equipment Document Centre							70	70	29	11	45	5										
895	Multi-functional Devices									80			80										
#	Document Centre - efficiency and external work	-7	-7	-17	-27	-42	-42																
	2012/13 Budget and MTP	500	500	490	480	465	465	140	140	109	11	253	85										
	380 Replacement Printing Equip.								-70	70		-208	208										
	894 Replacement Equipment Document Centre		-7						-42	17		-24	26	3									
	895 Multi-functional Devices								2				-80	80									
	DRAFT 2013/14 Budget and MTP	500	493	490	480	465	465	140	30	196	11	21	239	83									
Management Units	Legal & Democratic Services	1,082	1,082	1,082	1,082	1,082	1,082																
#	Back Office - Reorganisation (part)	-2	-2	-2	-2	-2	-2																
	2012/13 Budget and MTP	1,080	1,080	1,080	1,080	1,080	1,080																
	DRAFT 2013/14 Budget and MTP	1,080	1,080	1,080	1,080	1,080	1,080																
	2012/13 Budget and MTP	1,806	1,806	1,710	1,770	1,744	1,744	1,671	140	140	109	11	253	85									
	VARIATION		-47	-50	-16	-11	-16	-21	-110	87		-232	154	83									
	DRAFT 2013/14 Budget and MTP	1,806	1,759	1,660	1,754	1,733	1,728	1,650	140	30	196	11	21	239	83								

KEY POINTS**Loves Farm Community Centre**

This scheme was originally included in the MTP on the basis that it would cost £580k which would be funded from a lottery bid. This was unfortunately unsuccessful and so the proposed funding of the revised cost of £610k is £30k from energy efficiency funding, £383k from S106, £100k from St Neots Town Council and a further contribution from this Council of £97k.

	2011/12	2012/13	2013/14	TOTAL
	£000	£000	£000	£000
Approved MTP				
Gross Spend	45	535		580
Income		-580		-580
Net Cost to HDC	45	-45		0
Proposed MTP				
Gross Spend	37	108	465	610
Income		-108	-405	513
Net Cost to HDC	37	0	60	97

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EXTRA COSTS

The Management Unit has a savings target of £75k from 2013/14 but £50k has already been achieved in the current year. However this will only rise to £65k in future years leaving a shortfall of £10k.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2015	2016	2017	2017	2017	2018	2018	2018	2018	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Environmental and Community Services																							
Environmental Services	Environmental Health	196	196	196	196	196	196																
911	House Condition Survey					55																	
927	Air Quality Monitoring Equipment	-30	-30							30	30												
	2012/13 Budget and MTP	166	166	196	196	251	196	196		30	30												
927	Air Quality Monitoring Equipment		-6							6													
	DRAFT 2013/14 Budget and MTP	166	160	196	196	251	196	196		30	36												
	Planning Policy & Conservation	8	8	8	8	8	8																
953	Parish Planning					-7	-7	-7															
	2012/13 Budget and MTP	8	8	8	8	1	1	1															
	DRAFT 2013/14 Budget and MTP	8	8	8	8	1	1	1															
Community Services	Community initiatives	419	419	419	419	419	419																
423	Community Information Project																						
992	Ramsey Library Development																						
952	Loves Farm Community Centre									-45	-45							580	580				
863	Community Facilities Grants	-51	-51	-106	-106	-106	-106	-106															
	2012/13 Budget and MTP	368	368	313	313	313	313	313		-45	-45							580	580				
	423 Community Information Project									4													
	952 Loves Farm Community Centre									45	60							-472	405				
	DRAFT 2013/14 Budget and MTP	368	368	313	313	313	313	313		-45	4	60						580	108	405			
	Sport and Active Lifestyles	202	202	202	202	202	202	202															
845	Physical Activity Initiatives for Adults			-7	-9	-9	-9	-9															
	2012/13 Budget and MTP	202	202	195	193	193	193	193															
	DRAFT 2013/14 Budget and MTP	202	202	195	193	193	193	193															
Community safety	Community Safety	32	32	32	32	32	32	32															
	2012/13 Budget and MTP	32	32	32	32	32	32	32															
	DRAFT 2013/14 Budget and MTP	32	32	32	32	32	32	32															
Internal Services	Health and Safety																						
#	Back Office - Reorganisation (part) - transfer of H&S	33	33	33	33	33	33	33															
	2012/13 Budget and MTP	33	33	33	33	33	33	33															
	DRAFT 2013/14 Budget and MTP	33	33	33	33	33	33	33															
Management Units	Environmental & Community Health MU	1,441	1,441	1,441	1,441	1,441	1,441	1,441															
#	Environmental & Community Health savings			-75	-75	-75	-75	-75															
	2012/13 Budget and MTP	1,441	1,441	1,366	1,366	1,366	1,366	1,366															
#	Environmental & Community Health savings		-50	10	10	10	10	10															
	DRAFT 2013/14 Budget and MTP	1,441	1,391	1,376	1,376	1,376	1,376	1,376															
	2012/13 Budget and MTP	2,250	2,250	2,143	2,141	2,189	2,134	2,134		-15	-15							580	580				
	VARIATION		-56	10	10	10	10	10		55	60							-472	405				
	DRAFT 2013/14 Budget and MTP	2,250	2,194	2,153	2,151	2,199	2,144	2,144		-15	40	60						580	108	405			

KEY POINTS**Refuse and Recycling**

It has now been identified that, due to the levels of recent housing growth, it will not be possible to save a refuse round and so the provision has had to be removed from the budget. Due to the continuing growth pressures it is also necessary to include provision for an additional round (£120k) in 2017/18. This has allowed the risk provision for demographic growth to be correspondingly reduced from 2017/18. The extra Council Tax income from more houses is already forecast in the MTP.

Gate Fees payable to the Council for recyclates are forecast to increase due to the value of the material and joint working with other Cambridgeshire authorities to provide a saving of £188k per year by 2017/18. This is index based so will be affected by any fluctuations in the prices of recycled materials.

It is difficult to judge the life of refuse bins but current experience has allowed the provision to be slipped further into the future.

The Council will be able to charge developers for the cost of bins for new properties from April and this results in a further capital saving.

The Council has been notified that recycling credits will be increased by 7.9% from April so and adjustment has been included for 5.4% as the other 2.5% is included within the general inflation provision.

Provision has also been included for charges for second and subsequent green bins amounting to £101k in 2013/14 rising to £158k in a full year.

Car Parking

The proposed adjustments are based on the following:

- Including the changes to fees currently under consultation with the public and their introduction in February.
- Future increases will be every two years from 1 February
- Adjustment for current reductions in volume compared with the previous MTP assumptions
- Future price rises will achieve the previous overall target of broadly 10% per year for 2012/13 to 2015/16 and 2017/18.
- Adjustments to give a realistic profile in the light of the February introduction dates.

The table below highlights the calculation of the target that it is proposed to retain in the MTP:

	2012	2013	2014	2015	2016	2017
	2013	2014	2015	2016	2017	2018
	£000	£000	£000	£000	£000	£000
Forecast Income						
Before price increases	-1,691	-1,720	-1,720	-1,720	-1,720	-1,720
Price Increases (February 2013)	-57	-339	-357	-357	-358	-360
Total	-1,748	-2,059	-2,077	-2,077	-2,078	-2,080
Current MTP Target						
Volume	-1,770	-1,780	-1,790	-1,800	-1,844	-1,844
Price Increases	-150	-300	-477	-677	-677	-871
Total	-1,920	-2,080	-2,267	-2,477	-2,521	-2,715
CURRENT SHORTFALL	172	21	190	400	443	635
Volume reductions	79	60	204	80	124	124
Profile changes	93	-39	-67		-33	
Proposed MTP adjustment	172	21	137	80	91	124
February 2015 Target			-53	-320	-320	-320
February 2017 Target					-32	-191
LEAVING Proposed target for fee increases			-53	-320	-352	-511

-ve figures represent income and so +ve figures represent increased cost.

Markets

There has been a significant fall in market income (£57k) believed to be due to a combination of the recession and changes in shopping habits. A review will be undertaken on the position on individual markets.

EXTRA COSTS

CCTV camera replacements have been deferred or achieved by using cameras that have been removed as far as possible but now that the service's future has been confirmed the need for replacements has been reviewed and some increases are necessary.

The original target for Countryside savings was £199k but £50k of this cannot be achieved.

£20k capital expenditure on Play Equipment & Safety Surface Renewal has been included for 2017/18

The Vehicle Fleet replacement programme has been reviewed to reflect the latest expected economical lives of vehicles. After allowing for deferrals from 2012/13 the increase is £121k

It is proposed to invest £70k in In-Cab Technology in order to provide a faster and more accurate response when dealing with customer queries and complaints, particularly in relation to missed bins.

SAVINGS

£24k less than expected will be required to deal with the extra costs of changes to the agency workers' regulations

Pool Cars are transferring to Operations and provision is included for extra vehicles to cover the anticipated impact of the phased removal of essential user allowances. The current service has a net cost but it is hoped that by changing the pricing mechanism and increasing use the total cost can be funded from car mileage allowance budgets.

Income of £120k per year has been assumed from 2017/18 in relation to potential developer contributions in relation to the Paxton Pits nature reserve.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Head of Operations																							
Environmental Services	Refuse collection & Recycling	2,256	2,256	2,256	2,256	2,256	2,256																
969	Recycling Gate Fees	-147	-147	-106	-100	-93	-87																
948	Provision for Bin Replacements							33	33	38	48	340	75										
979	Wheeled Bins for New Properties							143	143	143	139	79	65										
#	Reduce refuse collection by one round	-82	-82	-100	-100	-100	-100																
	2012/13 Budget and MTP	2,027	2,027	2,050	2,056	2,063	2,069	176	176	181	187	419	140										
969	Recycling Gate Fees		-52	-32	-80	-182	-188																
650	Recycling Credits		14	-24	-24	-24	-24																
948	Provision for Bin Replacements																						
979	Wheeled Bins for New Properties																						
	Charges for 2nd Green Bin			-101	-158	-158	-158																
	Reduce refuse collection by one round		82	100	100	100	100																
	Extra refuse round due to housing growth																						
	DRAFT 2013/14 Budget and MTP	2,027	2,071	1,993	1,894	1,799	1,799	176	176	58	76	60	75	223									
	Drainage and sewers	11	11	11	11	11	11																
	2012/13 Budget and MTP	11	11	11	11	11	11																
	DRAFT 2013/14 Budget and MTP	11	11	11	11	11	11																
	Street cleaning and litter	1,031	1,031	1,031	1,031	1,031	1,031																
	2012/13 Budget and MTP	1,031	1,031	1,031	1,031	1,031	1,031																
	DRAFT 2013/14 Budget and MTP	1,031	1,031	1,031	1,031	1,031	1,031																
Planning	Markets	-167	-167	-167	-167	-167	-167																
	2012/13 Budget and MTP	-167	-167	-167	-167	-167	-167																
1013	Market income reduction		57	57	57	57	57																
	DRAFT 2013/14 Budget and MTP	-167	-110	-110	-110	-110	-110																
Community safety	CCTV	219	219	219	219	219	219																
865	CCTV - Camera replacements							27	27	28	28	28	28										
	2012/13 Budget and MTP	219	219	219	219	219	219	27	27	28	28	28	28										
865	CCTV - Camera replacements																						
865	CCTV - Camera replacements EY																						
1023	Wireless CCTV				-80	-80	-80																
	DRAFT 2013/14 Budget and MTP	219	219	219	139	139	139	27	44	291	81	45	43	44									
Community Services	Countryside	359	359	359	359	359	359																
#	Countryside - reduce staff and increase income	-48	-48	-98	-98	-98	-98																
	2012/13 Budget and MTP	311	311	261	261	261	261																
#	Countryside - reduce staff and increase income				50	50	50																
1024	Paxton Pits Developer Contribution																						
	DRAFT 2013/14 Budget and MTP	311	311	311	311	311	311																

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS										
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP							
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2015	2016	2017	2017	2012	2012	2013	2014	2015	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
	Parks	13	13	13	13	13	13																			
854	Play Equipment & Safety Surface Renewal							20	20	20	20	20	20													
	2012/13 Budget and MTP	13	13	13	13	13	13	20	20	20	20	20	20													
854	Play Equipment & Safety Surface Renewal							10	25	20	20															
854	Play Equipment & Safety Surface Renewal EY																							20		
	DRAFT 2013/14 Budget and MTP	13	13	13	13	13	13	20	30	45	40	40	20	20												
Highways & Transportation	Car parks	-1,211	-1,211	-1,211	-1,211	-1,211	-1,211																			
	MTP Variations																									
480	Implementation of car park strategy	-10	-10	-20	-30	-40	-84	-84																		
#	Increase in car park charges	-150	-150	-300	-300	-500	-500	-500																		
	2012/13 Budget and MTP	-1,371	-1,371	-1,531	-1,541	-1,751	-1,795	-1,795																		
	Car Park Charges inflation increases				-177	-177	-177	-371																		
	Budget adjustment (Planning Car Parking)		-20	-20	-20	-20	-20	-20																		
1022	Volume reductions and delayed fee increases		172	21	137	80	91	124																		
	DRAFT 2013/14 Budget and MTP	-1,371	-1,219	-1,530	-1,601	-1,868	-1,901	-2,062																		
Corporate Services	Central services (emergency planning)	32	32	32	32	32	32	32																		
	2012/13 Budget and MTP	32	32	32	32	32	32	32																		
	DRAFT 2013/14 Budget and MTP	32	32	32	32	32	32	32																		
Management Units	Operations	1,046	1,046	1,046	1,046	1,046	1,046	1,046																		
	2012/13 Budget and MTP	1,046	1,046	1,046	1,046	1,046	1,046	1,046																		
	DRAFT 2013/14 Budget and MTP	1,046	1,046	1,046	1,046	1,046	1,046	1,046																		
Internal services	Grounds Maintenance	770	770	770	770	770	770	770																		
	2012/13 Budget and MTP	770	770	770	770	770	770	770																		
991	Agency Worker Regulations		-29	-24	-24	-24	-24	-24																		
	DRAFT 2013/14 Budget and MTP	770	741	746	746	746	746	746																		
886	Other internal services (vehicles & plant)	226	226	226	226	226	226	226	792	792	1,046	908	942	592												
	Vehicle fleet replacements.																									
	2012/13 Budget and MTP	226	226	226	226	226	226	226	792	792	1,046	908	942	592												
886	Vehicle fleet replacements.								601	78	41	-235	87													
886	Vehicle fleet replacements. In Cab Technology			5	5	5	5	5			70													792		
	DRAFT 2013/14 Budget and MTP	226	226	231	231	231	231	231	792	1,393	1,194	949	707	679	792											
Internal Services	Pool Cars	20	20	20	20	20	20	20																		
	2012/13 Budget and MTP	20	20	20	20	20	20	20																		
1026	Additional Pool vehicles			-19	-19	-19	-19	-19			73															
	DRAFT 2013/14 Budget and MTP	20	20	1	1	1	1	1			73															
	2012/13 Budget and MTP	4,168	4,168	3,981	3,977	3,774	3,736	3,736	1,015	1,015	1,275	1,143	1,409	780												
	VARIATION		224	13	-233	-392	-387	-548	701	313	3	-557	37	1,079					143	139	79	65	55			
	DRAFT 2013/14 Budget and MTP	4,168	4,392	3,994	3,744	3,382	3,349	3,188	1,015	1,716	1,588	1,146	852	817	1,079				143	139	79	65	55			

Planning.

Budget Holder: Steve Ingram

KEY POINTS

A14 Inquiry

Due to the uncertainty of timing and recognising the very high importance of achieving improvements to the A14 it is proposed to transfer the £200k provision to an earmarked reserve to ensure it will be available at the appropriate time.

EXTRA COSTS

Continuation of the previously approved contribution towards Great Fen Governance (£20k per year).

2017/18 capital provision for Disabled Facilities Grants (£1,250k), a statutory service, and Repairs Assistance (£100k)

SAVINGS

Some savings on Disabled Facilities Grants due to latest projections and some initial volume problems with joint Housing Investment Agency.

Some rephasing of expenditure and external contributions, increase in total cost funded from increased contributions resulting in cash flow benefits to the Council.

REPHASING

Various adjustments on capital schemes.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Planning Services																								
15	Planning																							
		Development Management	-1,097	-1,097	-1,097	-1,097	-1,097	-1,097	-1,097															
	904	Community Infrastructure Levy - Preparations	-36	-36	-80	-143	-179	-199	-199	25	25													
	997	RAF Alconbury Development	140	140																				
		2012/13 Budget and MTP	-993	-993	-1,177	-1,240	-1,276	-1,296	-1,296	25	25													
	904	Community Infrastructure Levy - Preparations	-4	-12							23													
	997	RAF Alconbury Development	-115	75																				
		DRAFT 2013/14 Budget and MTP	-993	-1,112	-1,114	-1,240	-1,276	-1,296	-1,296	25	25	23												
		Planning policy and conservation	412	412	412	412	412	412	412															
	903	Local Development Framework examinations	68	68	-90	-230	-225	-225	-200															
	358	Ramsey Rural Renewal			-2	-5	-5	-5	-5	63	63													
		A14 Inquiry	25	25	175																			
	909	Great Fen Project - Governance arrangements				-20	-20	-20	-20															
		2012/13 Budget and MTP	505	505	495	157	162	162	187	63	63													
	903	Local Development Framework examinations		71	71	71			-25															
358	Ramsey Rural Renewal			2	3					-63	63													
875	A14 Inquiry (transfer to reserve)		175	-175																				
909	Great Fen Project - Governance arrangements				20	20	20	20																
	DRAFT 2013/14 Budget and MTP	505	751	393	251	182	182	182	63	63														
	Economic Development	2	2	2	2	2	2	2																
401	Huntingdon Town Centre Development																							
224	Town Centre Developments								80	80														
850	Huntingdon West Development (Housing Growth Fund)								902	902	2136	-700	-700	-700	-474	5,098	5,098	238	700	700	1,174			
998	St Neots Development	25	25																					
	2012/13 Budget and MTP	27	27	2	2	2	2	2	982	982	2,136	-700	-700	-700	-474	5,098	5,098	238	700	700	1,174			
401	Huntingdon Town Centre Development									10														
224	Town Centre Developments			86						-80	210	80												
850	Huntingdon West Development (Housing Growth Fund)									-902	-1663	700	700	700	474		-3598	5459	-200	-700	-1174			
998	St Neots Development			4																				
	DRAFT 2013/14 Budget and MTP	27	27	92	2	2	2	2	982	10	683	80				5,098	1,500	5,697	500					
	Highways & Transportation	98	98	98	98	98	98	98																
871	Safe Cycle Routes																							
351	St Neots Pedestrian Bridges																							
363	Ramsey Transport Strategy																							
977	Perry Cycle Scheme																							
	2012/13 Budget and MTP	98	98	98	98	98	98	98																
977	Perry Cycle Scheme									33														
	DRAFT 2013/14 Budget and MTP	98	98	98	98	98	98	98		33														

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000		
16	Public transport	10	10	10	10	10	10																	
	818 Railway Stations - Improvements								20	20														
		2012/13 Budget and MTP	10	10	10	10	10	10	20	20														
	818 Railway Stations - Improvements									18														
		DRAFT 2013/14 Budget and MTP	10	10	10	10	10	10	20	38														
		Car parks (policy)																						
	923 Extra Car Parking, Huntingdon Town Centre		57	57	130	37	-149	-334	-334	3,767	3,767	-1,000					250	250	1,000					
		2012/13 Budget and MTP	57	57	130	37	-149	-334	-334	3,767	3,767	-1,000				250	250	1,000						
	923 Extra Car Parking, Huntingdon Town Centre			-57	-73	93	186	185			-3,267	4,973	-1,000						-1,000	1,000				
		DRAFT 2013/14 Budget and MTP	57	57	130	37	-149	-334	-334	3,767	500	3,973	-1,000			250	250	1,000						
Management units	Planning MU	2,029	2,029	2,029	2,029	2,029	2,029	2,029																
	2012/13 Budget and MTP	2,029	2,029	2,029	2,029	2,029	2,029	2,029																
	DRAFT 2013/14 Budget and MTP	2,029	2,029	2,029	2,029	2,029	2,029	2,029																
	Housing Services	-18	-18	-18	-18	-18	-18	-18																
	2012/13 Budget and MTP	-18	-18	-18	-18	-18	-18	-18																
	DRAFT 2013/14 Budget and MTP	-18	-18	-18	-18	-18	-18	-18																
	Private housing support	61	61	61	61	61	61	61																
866 Disabled Facilities Grants									1,298	1,298	1,276	1,276	1,276	1,108		400	400	400	400	400	400			
867 Repairs Assistance									100	100	100	100	100	100										
932 Decent Homes - Thermal Efficiency & Category 1 H&S												11	53		53	53	42							
869 Social Housing Grant									237	237														
	2012/13 Budget and MTP	61	61	61	61	61	61	51	1,635	1,635	1,376	1,387	1,429	1,208		453	453	453	442	400	400			
866 Disabled Facilities Grants										-498	274	-26	-26	142			52							
866 Disabled Facilities Grants EY																							400	
867 Repairs Assistance										34														
867 Repairs Assistance EY								10															100	
932 Decent Homes - Thermal Efficiency and Category 1 H&S										15	50	39	-3	50		-53	-53	-42						
869 Social Housing Grant										-117	118													
	DRAFT 2013/14 Budget and MTP	61	61	61	61	61	61	61	1,635	1,069	1,818	1,400	1,400	1,400	1,350	453	452	400	400	400	400	400	400	
Management Units	Housing MU	268	268	268	268	268	268	268																
	2012/13 Budget and MTP	268	268	268	268	268	268	268																
	DRAFT 2013/14 Budget and MTP	268	268	268	268	268	268	268																
	2012/13 Budget and MTP	2,044	2,044	1,898	1,404	1,187	982	997	6,492	6,492	2,512	687	729	508	-474	5,801	5,801	1,691	1,142	1,100	1,574			
	VARIATION		70	-22	187	206	205	5		-4,817	4,048	-207	671	892	1,824		-3,599	4,406	758	-700	-1,174	400		
	DRAFT 2013/14 Budget and MTP	2,044	2,114	1,876	1,591	1,393	1,187	1,002	6,492	1,675	6,560	480	1,400	1,400	1,350	5,801	2,202	6,097	1,900	400	400	400		

Environmental Management.

Budget Holder: Paul Jose

KEY POINTS

Godmanchester Flood Alleviation Scheme

Proposed contribution (£175k) to this Environment Agency scheme which would allow a surface water pumping station to be constructed in Rectory Gardens thus protecting the area from surface and ground water flooding.

Chequers Court Public Realm

Proposed new scheme fully funded from external contributions.

EXTRA COSTS

Cabinet decided to allow the Public Conveniences at South Street St. Neots to be transferred to the Town Council if they would maintain them rather than sell the site. Forecast lost income of £15k.

Continuation of revenue (£35k per year) and capital (£55k per year) provision for the Environment Strategy

Revision of the proportion of the Salix funded savings relating to OneLeisure which form part of their savings target. Rephasing and then £5k per year.

There is some risk that the Council will not be re-awarded the building control work from the Defence Estates next year. This could cost the council £40k less any saved expenditure but it is not felt certain enough to make provision at this stage.

Reduction in the expected capital receipt from selling Castle Hill House and the development site fronting St Mary's Street.

SAVINGS

The provision of PV Panels at Eastfield House was approved as an Invest to Save Scheme. Total capital cost was £446k which will result in a revenue saving of £39k per year at current electricity prices.

Removal of provision (£89k) for works on Cambridge Road Car Park at St Neots following the lease of the site for a cinema development which will result in a capital receipt of £250k.

REPHASING

Some rephasing of items including the contribution from the County Council, when it sells its California Road site, in recognition of this Council's investment on the Oxmoor. The contribution could be lower as it depends on the level of the sale value.

Head of Environmental Management

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Environmental Services	Drainage and sewers	446	446	446	446	446	446	446																
	2012/13 Budget and MTP	446	446	446	446	446	446	446																
1009	Godmanchester Flood Aleviation Scheme																							
	DRAFT 2013/14 Budget and MTP	446	446	446	446	446	446	446																
	Public conveniences	20	20	20	20	20	20	20																
1003	South Street, St Neots								-15	-15														
	2012/13 Budget and MTP	20	20	20	20	20	20	20	-15	-15														
1003	South Street, St Neots																							
	DRAFT 2013/14 Budget and MTP	20	20	20	20	20	20	20	-15	-15														
	Environmental Health (energy efficiency)	80	80	80	80	80	80	80																
879	Environment Strategy Funding								55	55	55	55												
880	Sustainable Homes Retrofit																							
882	Energy and Water Efficiency			-20	-20	-20	-20	-20																
918	Building Efficiency Improvements (Salix Grant)	-33	-33	-52	-78	-104	-124	-124	58	58	77	95	71	72										
918	Building Effic. Imps (Potential LC prportion)	21	21	37	57	78	94	94																
987	PV Panels - Other locations																							
989	St Neots District Heating Scheme								30	30														
	2012/13 Budget and MTP	68	68	45	39	34	-5	-5	143	143	-283	150	71	72										
879	Environment Strategy Funding																							
879	Environment Strategy Funding																							
918	Building Efficiency Improvements (Salix Grant)		27																					
918A	Building Effic. Imps (Potential LC prportion)		-15	15	5	5	5	5																
	DRAFT 2013/14 Budget and MTP	68	80	60	44	39	35	35	143	221	-283	150	153	127	55									
	Closed Churchyards	5	5	5	5	5	5	5																
	2012/13 Budget and MTP	5	5	5	5	5	5	5																
	DRAFT 2013/14 Budget and MTP	5	5	5	5	5	5	5																
Planning	Building Control	-581	-581	-581	-581	-581	-581	-581																
	2012/13 Budget and MTP	-581	-581	-581	-581	-581	-581	-581																
	DRAFT 2013/14 Budget and MTP	-581	-581	-581	-581	-581	-581	-581																
Highways & Transportation	Public transport	106	106	106	106	106	106	106																
	2012/13 Budget and MTP	106	106	106	106	106	106	106																
	DRAFT 2013/14 Budget and MTP	106	106	106	106	106	106	106																
	Highways Services (street naming)	41	41	41	41	41	41	41																
	2012/13 Budget and MTP	41	41	41	41	41	41	41																
	DRAFT 2013/14 Budget and MTP	41	41	41	41	41	41	41																

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS									
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP						
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018	
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018			
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000		
	Car parks (assets)	46	46	46	46	46	46	46																	
461	Car Park Repairs								60	60	60	31													
166	St Neots - Cambridge Road Car Park								89	89															
	2012/13 Budget and MTP	46	46	46	46	46	46	46	149	149	60	31													
	166 St Neots - Cambridge Road Car Park								-89																
	461 Car Park Repairs								-60	-60	120														
	DRAFT 2013/14 Budget and MTP	46	46	46	46	46	46	46	149			151													
	Environmental Improvements	43	43	43	43	43	43	43																	
703	Heart of Oxmoor								-1,366	-1,366							1,366	1,366							
	2012/13 Budget and MTP	43	43	43	43	43	43	43	-1,366	-1,366							1,366	1,366							
703	Heart of Oxmoor									1,366	-1,366						-1,366	1,366							
	Chequers Court Public Realm																250	498							
	DRAFT 2013/14 Budget and MTP	43	43	43	43	43	43	43	-1,366		-1,366						1,366	1,616	498						
	Environmental Management	1,419	1,419	1,419	1,419	1,419	1,419	1,419																	
	2012/13 Budget and MTP	1,419	1,419	1,419	1,419	1,419	1,419	1,419																	
	DRAFT 2013/14 Budget and MTP	1,419	1,419	1,419	1,419	1,419	1,419	1,419																	
	Offices																								
	MTP Variations	1,020	1,020	1,020	1,020	1,020	1,020	1,020																	
890	Headquarters								-900	-900	-830						900	900	830						
986	Major repairs and replacements											50													
#	Rental of space in PFH	-44	-44	-88	-88	-88	-88	-88																	
	2012/13 Budget and MTP	976	976	932	932	932	932	932	-900	-900	-830	50					900	900	830						
	890 Headquarters								325	410							-325	-410							
	# Rental of space in PFH		-9																						
	988 PV Panels EFH		-39	-39	-39	-39	-39	-39		5															
	DRAFT 2013/14 Budget and MTP	976	928	893	893	893	893	893	-900	-570	-420	50					900	575	420						
	2012/13 Budget and MTP	2,589	2,589	2,522	2,516	2,511	2,472	2,472	-1,989	-1,989	-1,053	231	71	72			2,281	2,281	1,245						
	VARIATION		-36	-24	-34	-34	1	1	1,640	-841	120	82	55	55			-1,706	1,206	498						
	DRAFT 2013/14 Budget and MTP	2,589	2,553	2,498	2,482	2,477	2,473	2,473	-1,989	-349	-1,894	351	153	127	55		2,281	575	2,451	498					

Customer Services.

Budget Holder: Julia Barber

KEY POINTS

Localisation of Council Tax Support

See section 4 of the main report. Current forecast is:

	£000
Impact on the Collection Fund	
Benefit Subsidy changes	737
Council Tax Reforms	-814
Net	-77
Impact on Huntingdonshire	
Share of above total	31
Loss of overpayment subsidy	100
Extra collection costs	40
Loss of admin subsidy	30
Cost of extra payments via post office	25
Total HDC Impact	226

20

Homelessness

Homelessness Grant will be continued at £85k for two more years leading to a saving but this reflects the scale of pressures on this service. It is therefore proposed to continue to provide extra temporary staffing of £65k at least for 2013/14. The net cost of homeless accommodation, that element above housing benefit limits, continues to rise as numbers of homeless rise leading to forecast extra costs rising to £210k. However various cost reduction schemes through joint working with RSLs are being developed to reduce the use of the expensive use of Bed and Breakfast. This is forecast to offset up to £170k of these extra costs.

EXTRA COSTS

The CRM Replacement project will have a higher capital cost (£37k) but a slightly higher annual revenue saving (£3k). The project still provides a net benefit overall.

SAVINGS

It was assumed last year that the Housing Benefits element of the Government funding of the fraud team might no longer be provided from next April as part of the move to the Universal Credits system. It has become clear that the funding may well continue for at least the transition period leading to the removal of the extra cost of £53k. Additional line rental savings to the call centre rising to £24k per year have been achieved.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	
Head of Customer Services																							
Planning																							
	Economic Development (NNDR relief)	30	30	30	30	30	30	30															
	2012/13 Budget and MTP	30	30	30	30	30	30	30															
	DRAFT 2013/14 Budget and MTP	30	30	30	30	30	30	30															
Housing Services																							
	Housing benefits	-571	-571	-571	-571	-571	-571	-571															
996	Loss of Fraud Team Funding (Part)			53	53	53	53	53															
	2012/13 Budget and MTP	-571	-571	-518	-518	-518	-518	-518															
996	Loss of Fraud Team Funding (Part)			-53	-53	-53	-53	-53															
	DRAFT 2013/14 Budget and MTP	-571	-571	-571	-571	-571	-571	-571															
Corporate Services																							
	Local Taxation & Benefits	-948	-948	-948	-948	-948	-948	-948															
996	Loss of Fraud Team Funding (Part)			22	22	22	22	22															
994	Localisation of Council Tax Benefit (Reductions)			76	76	76	76	76															
995	Localisation of Council Tax Benefit (Admin Subsidy)			30	30	30	30	30															
	2012/13 Budget and MTP	-948	-948	-820	-820	-820	-820	-820															
996	Loss of Fraud Team Funding (Part)			-22																			
	994 Loss of overpayment subsidy			24	24	24	24	24															
	1025 Cost of extra Post Office payments			25	25	25	25	25															
	1017 Council Tax support module										65												
	DRAFT 2013/14 Budget and MTP	-948	-948	-793	-771	-771	-771	-771			65												
Internal Services																							
	Call Centre	607	607	607	607	607	607	607															
981	Call Centre CRM Replacement			-71	-71	-71	-71	-71	136	136													
983	Automated Telephone Payments	-7	-7	-14	-14	-14	-14	-14															
	2012/13 Budget and MTP	600	600	522	522	522	522	522	136	136													
	1015 Line Rental Saving			-12	-24	-24	-24	-24															
981	Call Centre CRM Replacement			-5	-3	-3	-3	-3			37												
	DRAFT 2013/14 Budget and MTP	600	583	495	495	495	495	495	136	173													
Internal Services																							
	Customer Service Centres	554	554	554	554	554	554	554															
#	Close St Ives Customer Service Centre	-2	-2	-9	-9	-9	-9	-9															
#	Reduce hours at Huntingdon Customer Service Centre			-7	-14	-14	-14	-14															
	2012/13 Budget and MTP	552	552	538	531	531	531	531															
	DRAFT 2013/14 Budget and MTP	552	552	538	531	531	531	531															
Management Units																							
	Customer Services MU	2,131	2,131	2,131	2,131	2,131	2,131	2,131															
#	Customer Services - Staff savings	-33	-33	-48	-48	-48	-48	-48															
626	Wireless Working (Benefits and Revenues)																						
	2012/13 Budget and MTP	2,098	2,098	2,083	2,083	2,083	2,083	2,083															
	1018 Extra Council Tax staff			10	40	40	40	40															
	DRAFT 2013/14 Budget and MTP	2,098	2,108	2,123	2,123	2,123	2,123	2,123															

		REVENUE						NET CAPITAL						CAPITAL GRANTS AND CONTRIBUTIONS									
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Management Units	Housing Services	16	16	16	16	16	16	16															
	2012/13 Budget and MTP	16	16	16	16	16	16	16															
		DRAFT 2013/14 Budget and MTP	16	16	16	16	16	16	16														
		Homelessness	205	205	205	205	205	205	205														
	945	Priority Needs Scheme (End of temporary Savings)	31	31	33	33	33	33	33														
	##	Homelessness Grant			85	85	85	85	85														
		2012/13 Budget and MTP	236	236	323	323	323	323	323														
	##	Homelessness Grant			-85	-85																	
	1020	Homeless Accommodation - Extra Cost			158	210	210	210	210														
	1019	Homeless Accommodation - Cost Reduction Schemes			-138	-170	-170	-170	-170														
		DRAFT 2013/14 Budget and MTP	236	236	258	278	363	363	363														
		Housing	702	702	702	702	702	702	702														
	993	Maintain Service Level (Advice and Homelessness)	35	35																			
		2012/13 Budget and MTP	737	737	702	702	702	702	702														
	993	Maintain Service Level (Advice and Homelessness)			65																		
		DRAFT 2013/14 Budget and MTP	737	737	767	702	702	702	702														
		2012/13 Budget and MTP	2,750	2,750	2,876	2,869	2,869	2,869	2,869	136	136												
		VARIATION			-7	-13	-36	49	49	102													
		DRAFT 2013/14 Budget and MTP	2,750	2,743	2,863	2,833	2,918	2,918	2,918	136	238												

IMD.

Budget Holder: Chris Hall

KEY POINTS

IMD Contract Savings and Help Desk Saving.

Last year provision was made for a saving on the Microsoft Enterprise Agreement of £75k in 2013/14. This agreement covers all Microsoft software provision and upgrades. The saving now needs to be deferred to 2016/17 to link with the desk top virtualisation programme. However the cost of the Agreement meets the test for capital expenditure and so this has been adjusted in the programme with the 2016/17 saving now being a capital saving.

EXTRA COSTS

Capital provision of £57k for ICT Replacements and Server Virtualisation has been added for 2017/18.

An increase (£35k) has been made to the current capital provision for Business Systems together with the inclusion of £195k for 2017/18. For example, in 2013/14 this will support maintenance of key financial interfaces, car parking enforcement and greater use of mobile devices by Members and Officers.

The 2012/13 £10k spend for Business Continuity (which has transferred to IMD) has been reduced by £4k and a small continuing provision of £4k is made to support the process.

SAVINGS

The 2012/13 budget for income has already been met and as a result the forecast for 2013/14 has been raised to £20k (this includes the sale of services & software to other authorities)

In addition IMD has made significant contributions to the savings identified in other services. For example, in Customer Services the line rental savings have been made possible through joining CPSN which is estimated to save c£250k over the 6 year contract. Additionally IMD is leading the CRM project which will save c£200k over 5 years.

REPHASINGS

Some rephasing of other projects.

Head of IMD

Internal Services

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		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Helpdesk & Network Services		1,010	1,010	1,010	1,010	1,010	1,010	1,010																
958	Help Desk Saving			75	75	75	75	75																
893	VoIP Telephony for Leisure Centres																							
959	Network and ICT Services	-130	-130	-129	-129	-59	-59	-59																
#	IMD Staff savings	-6	-6	-19	-19	-84	-84	-84																
#	IMD Contract Savings			-75		-40	-40	-40																
970	Telephony and ICT Network Renewal												100	100										
976	ICT Replacements and Server Virtualisation								322	322	57	57	57	277										
2012/13 Budget and MTP		874	874	862	937	902	902	902	322	322	57	57	157	377										
#	IMD Contract Savings			75																				
#	Help Desk Saving			-75	-75	-75	-75	-75			75	75	75	75										
970	Telephony and ICT Network Renewal												-100	100										
976	ICT Replacements and Server Virtualisation		-10						-85	201														
976	ICT Replacements and Server Virtualisation														57									
DRAFT 2013/14 Budget and MTP		874	864	862	862	827	827	827	322	237	333	132	132	377	232									
Web & Business Systems		270	270	270	270	270	270	270																
#	IMD Shared Service Income (part)	-3	-3	-5	-10	-10	-10	-10																
2012/13 Budget and MTP		267	267	265	260	260	260	260																
#	IMD Shared Service Income (part)			-10				-20																
DRAFT 2013/14 Budget and MTP		267	267	255	260	260	260	240																
Corporate Systems		237	237	237	237	237	237	237																
2012/13 Budget and MTP		237	237	237	237	237	237	237																
DRAFT 2013/14 Budget and MTP		237	237	237	237	237	237	237																
Business Analysis & Project Management		383	383	383	383	383	383	383																
891	Business Systems	-4	-4	-4	-28	-28	-58	-58	220	220	195	195	195	195										
900	Working Smarter	-21	-21	-21	-21	-21	-21	-21	23	23														
#	IMD Shared Service Income (part)	-2	-2	-5	-10	-10	-10	-10																
495	Corporate EDM																							
2012/13 Budget and MTP		356	356	353	324	324	294	294	243	243	195	195	195	195										
891	Business Systems								5	30														
891	Business Systems EY														195									
900	Working Smarter								-10															
DRAFT 2013/14 Budget and MTP		356	356	353	324	324	294	294	243	238	225	195	195	195	195									

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Corporate																						
1002	Business Continuity Review	10	10																			
	2012/13 Budget and MTP	10	10																			
1002	Business Continuity Review	-4	4	4	4	4	4															
	DRAFT 2013/14 Budget and MTP	10	6	4	4	4	4															
Head of IMD																						
	2012/13 Budget and MTP	183	183	183	183	183	183															
	DRAFT 2013/14 Budget and MTP	183	183	183	183	183	183															
	2012/13 Budget and MTP	1,927	1,927	1,900	1,941	1,906	1,876	1,876	565	565	252	252	352	572								
	VARIATION	-14	-6	-71	-71	-71	-91	-91	-90	306	75	-25	427									
	DRAFT 2013/14 Budget and MTP	1,927	1,913	1,894	1,870	1,835	1,805	1,785	565	475	558	327	327	572	427							

ONE LEISURE.

Budget Holder: Simon Bell

KEY POINTS

Savings Target

The bottom line revenue controllable budget for One Leisure shows a significant reduction: from a £497k cost in the original 2012/13 budget to a surplus of £292k by 2017/18. This reflects the current draft version of their business plan which details how this will be achieved.

The Business Plan will also cover the capital investments that makes this achievement possible and sustainable.

The changes to the capital programme relate to:

- St Ivo football improvements which is an extra cost of £188k in 2011/12 offset by savings of £78k shown in the table to give a net increase of £110k.
- Transfer from the Future Maintenance provision to the St Ivo main development to roll essential maintenance items into the main contract.
- Some rephasing of the St Ivo development to reflect the longer than expected time to obtain Member approval. This results in some additional revenue cost.
- Provision for Future Maintenance of £550k in 2017/18 to ensure sustainability of the income stream.
- Rephasing of CCTV Improvements and Replacement Fitness Equipment.
- Removal of the Ramsey Development as it is not considered to provide an adequate return on the investment.
- Inclusion of a Replacement Tractor and Mower funded from revenue savings.

General Manager, One Leisure

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS															
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP												
		2012	2013	2013	2014	2015	2016	2017	2012	2013	2013	2014	2015	2016	2017	2018	2012	2013	2013	2014	2015	2016	2017	2018							
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000								
Community Services																															
	Leisure Centres	792	792	792	792	792	792	792																							
857	St Neots LC Development	-149	-149	-149	-149	-209	-209	-209																250							
896	St Ivo LC - Football Improvements																														
922	St Ivo LC Redevelopment	-176	-176	-427	-541	-563	-561	-578	3,080	3,080																					
861	Future maintenance	-42	-42	-42	-42	-42	-42	-42	612	612	422	422	422	535																	
956	Replacement Fitness Equipment	20	20	-22	-22	-22	-22	-22	77	77	275																				
Combined overall savings target		-136	-136	-162	-295	-410	-404	-404																							
1000	Ramsey Development	-20	-20	-40	-40	-40	-40	-40	560	560																					
2012/13 Budget and MTP		289	289	-51	-298	-494	-487	-504	4,329	4,329	697	422	672	535																	
PROPOSED VARIATIONS																															
896	St Ivo LC - Football Improvements								-25		-53													25		53					
922	St Ivo LC Redevelopment								600		400		100																		
922	St Ivo LC Redevelopment	88		77													225														
861	Future maintenance								-600		-400		-100																		
861	Future maintenance								97		250		-100		-150																
861	Future maintenance																							550							
22	CCTV Improvements								13																						
956	Replacement Fitness Equipment								-55		55																				
1000	Ramsey Development	20		40		40		40		40		40																			
1006	OLSI Replacement Tractor & Mower	-6		-6		-6		-6		21																					
Savings overperformance									-107		8		4		4																
DRAFT 2013/14 Budget and MTP		289	391	60	-371	-452	-443	-460	4,329	3,348	1,549	322	572	385	550	250		53													
Management units																															
	Leisure MU	208	208	208	208	208	208	208																							
2012/13 Budget and MTP		208	208	208	208	208	208	208																							
DRAFT 2013/14 Budget and MTP		208	208	208	208	208	208	208																							
2012/13 Budget and MTP		497	497	157	-90	-286	-279	-296	4,329	4,329	697	422	672	535																	
VARIATION		102		111		-73		42		44		44		-981		852		-100		-100		-150		550		250		53			
DRAFT 2013/14 Budget and MTP		497	599	268	-163	-244	-235	-252	4,329	3,348	1,549	322	572	385	550	250		53													

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FINANCIAL SERVICES.

Budget Holder: Steve Couper

KEY POINTS

Pensions

There are three elements to the total cost of pensions. One relates to historic increases of pension enhancement due to approved early retirement in the interests of the efficiency of the service, redundancy and ill health retirement - this is within the Corporate Office budget and will increase as annual pension increases are approved and fall as those receiving them eventually pass away. [For some years now any such pension enhancements have to be paid as a lump sum as in the case of our recent voluntary redundancy programme]. The second element is a 17.8% on-cost on pay which is the employer's contribution to pay for future service and this is included in pay budgets throughout the Council. The final element shown under Financial Services is the funding over a period of years of the pension fund deficit for past service created by increased longevity and lower investment returns in recent years. This contribution is a rising fixed sum of ££896k in 2012/13 rising to £1,139k in 2013/14 onwards. Next autumn the actuary will undertake his three yearly review and this may result in an increase in a change to the on-cost on pay and the deficit payment. employees and or reduce benefits such that the total cost falls. It is impossible at this stage to forecast even whether the cost to the Council will rise or fall much less to estimate the value. This is one of the uncertainties that should be resolved for the 2014/15 budget.

Interest and borrowing costs

There are two elements to the cost of borrowing. The first is the interest payable on the loan whether it is a short term loan for cash flow purposes or a short or long term loan to fund capital expenditure.

The second element is called the Minimum Revenue Provision (MRP). The Government requires us to provide a sum sufficient to ensure that any loan to fund capital expenditure can be repaid before the asset reaches the end of its useful life. This allows the Council to act prudently while at the same time ensuring that the cost of the asset is spread over the Council Tax payers who will benefit from its existence. Because we do not link individual loans to individual assets the MRP profile is adjusted every time we fund capital expenditure by borrowing. In time, as shorter life assets begin to reach the end of their lives, we will have items being added and others dropping out because sufficient provision has been made.

Until loans are repaid, a treasury management decision, the MRP is available to earn interest which is credited to the revenue account and hence reduce the total cost of interest.

The increases to MRP included below are partly due to the increased capital spending proposals and more significantly due to the reduction in capital receipts that are received when tenants purchase their houses under the "right to buy" provisions from Luminus. Numbers of sales are lower because of the recession but the Government has also increased the discount that is given to the tenant. These receipts were used to fund the shortest life capital expenditure resulting in a larger impact on the MRP.

KEY POINTS**Risk Provision**

It was agreed in last year's MTP that there would be a risk provision included for a number of items due to the unprecedented range of uncertainties that had emerged.

There are a number of proposed adjustments at this stage of the process:

- ◆ Removal of a last minute adjustment made last year to balance the budget and thus avoid a wholesale recalculation.
- ◆ Reduction in the provision for non-achievement of car park increases. This would leave the following position:

	2013	2014	2015	2016	2017
	2014	2015	2016	2017	2018
	£000	£000	£000	£000	£000
Current Price Increase proposals	-339	-357	-357	-358	-360
Proposed future targets					
February 2015 Target		-53	-320	-320	-320
February 2017 Target				-32	-191
Total Risk	-339	-410	-677	-710	-871
Proposed Risk Provision	50	60	150	160	200

- ◆ Provision of £140k for the Council's share of the deficit on Municipal Mutual Insurance. The Council has received insurance claims on items insured with them since they stopped taking new business on the understanding that some of these payments may have to be returned proportionately if the company perceives it will become insolvent. The Council has received confirmation that the current estimate is that we may be called on to return £140k at an unspecified date.
- ◆ Removal of the provision relating to CT subsidy as a reassessment has been made and consequent adjustments have been made elsewhere. These may need further revision once we have Government grant figures and a smaller provision may need to be reintroduced to cater for any uncertainty in the levels of Council Tax rise that our preceptors might make.
- ◆ Removal of the element of the provision for New Homes Bonus (lower completions) of the 2013/14 element (£94k per year)
- ◆ Reduction in the provision for demographic growth. Removal of 2013/14 provision as all needs should be identified in MTP bids (£94k) and a further £120k in 2017/18 due to separate provision for an extra refuse round.
- ◆ Removal of provision relating to Countryside savings target as adjustment has been made to the relevant budget.

Other Items

Four items are adjusted at this stage of the process:

- ◆ Back Office reorganisation – explanation is included under the Corporate Office page.
- ◆ Senior Manager Reorganisation – This adjustment (£178k) highlights the portion of the original target of £730k per year that has not yet been achieved. Proposals for further changes are expected shortly and this may allow this adjustment to be varied.
- ◆ Collection Fund Shortfall – this is part of the adjustments relating to Council Tax Subsidy which are explained in Section ?? of the covering report. This is a temporary adjustment as it will at a later stage in the process need to be shown as an impact on the tax base.
- ◆ Future Capital Provision – Removal of a general provision for 2017/18 which has now been replaced by individual bids which total just £50k more than this £3,181k estimate.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
31	Non-Allocated Items																						
	Non-Allocated Items																						
	Recharges to non-revenue accounts	-562	-562	-562	-562	-562	-562	-562															
	Revenue staff charged to capital								50	50	50	50	50	50	50								
	2012/13 Budget and MTP	-562	-562	-562	-562	-562	-562	-562	50	50	50	50	50	50	50								
	DRAFT 2013/14 Budget and MTP	-562	-562	-562	-562	-562	-562	-562	50	50	50	50	50	50	50								
	Risk Provision																						
	Reduction in Formula Grant in 2013/14			184	184	184	184	184															
	CT Benefit localisation			100	100	100	100	100															
	Other (to avoid major last minute changes)			4	6	6	9	15															
	Business Rates Growth				-86	-177	-272	-372															
	Reduced New Homes Bonus (lower completions)			96	181	295	420	456															
	Formula Grant reduction due to New Homes Bonus			214	317	424	529	529															
	Provision for demographic growth			94	195	297	409	530															
	Countryside savings				-100	-100	-100	-100															
Lower increase in car park charges			100	200	300	300	300																
2012/13 Budget and MTP			792	997	1,329	1,579	1,642																
Removal of 2012/13 adjustment			-4	-6	-6	-9	-15																
Reduced New Homes Bonus (lower completions)			-96	-96	-96	-96	-96																
Lower increase in car park charges			-50	-140	-150	-140	-100																
Provision for demographic growth			-94	-94	-94	-94	-214																
Protection and Performance Pay			320	640	960	1,300	1,600																
Countryside savings				100	100	100	100																
MMI Drawdown				140																			
Removal of CT Subsidy provision			-100	-100	-100	-100	-100																
DRAFT 2013/14 Budget and MTP			768	1,441	1,943	2,540	2,817																

	REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
	Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018
	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Other items	139	139	139	139	139	139	139															
VAT Partial Exemption	3	3	6	6	6	6	6	162	162	53	34	96										
# Reorganisation - Senior managers	-306	-306	-470	-470	-470	-470	-470															
# Previous allowances review	525	525	225	225	225	225	225															
# Back Office - Reorganisation (part)	-31	-31	-31	-31	-31	-31	-31															
919 E-Marketplace	-25	-25	-28	-28	-28	-28	-28															
Capital Inflation										95	139	268	265									
Capital Provision																						3,181
Revenue Inflation	-370	-370	405	1,014	1,744	2,498	3,167															
Spending Adjustments still to be identified			-337	-550	-616	-891	-845															
Schemes brought forward								400	400	500	500	500	500									
Schemes carried forward								-500	-500	-500	-500	-500	-500									
Roundings	-3	-3	-4	-6	-6	-4	-5															
2012/13 Budget and MTP	-68	-68	-95	299	963	1,444	2,158	62	62	148	173	364	265	3,181								
# Back Office - Reorganisation (part)		31	31	31	31	31	31															
# Reorganisation - Senior managers		33	178	178	178	178	178															
Collection Fund Shortfall (indicative)			31	31	31	31	31															
Future Capital Provision (outturn prices)																						-3,181
Revenue Inflation				177	177	177	371															
2012/13 Forecast - other net variations		22																				
Capital Inflation										-95	-72	-92	11	373								
Revenue Inflation		6	-225	-329	-600	-988	-1,205															
Spending adjustments still to be identified			337	-564	-463	-370	-355															
Roundings			1		1		-1				1											
DRAFT 2013/14 Budget and MTP	-68	24	258	-177	318	503	1,208	62	62	53	102	272	276	373								
2012/13 Budget and MTP	-630	-630	136	735	1,730	2,462	3,238	112	112	198	223	414	315	3,231								
VARIATION		92	329	-32	-31	20	225			-95	-71	-92	11	-2,808								
DRAFT 2013/14 Budget and MTP	-630	-538	465	703	1,699	2,482	3,463	112	112	103	152	322	326	423								
TOTAL BUDGET																						
2012/13 Budget and MTP	21,722	21,722	22,299	22,842	23,611	24,365	25,363	10,770	10,770	3,990	2,969	3,900	2,867	2,757	8,677	8,677	2,936	1,142	1,100	1,574		
VARIATION		199	483	-26	21	74	125			-3,492	4,730	-180	-253	999	1,210	-5,527	6,213	1,395	-621	-1,109	455	
DRAFT 2013/14 Budget and MTP	21,722	21,921	22,782	22,816	23,632	24,439	25,488	10,770	7,278	8,720	2,789	3,647	3,866	3,967	8,677	3,150	9,149	2,537	479	465	455	